

First Commissioners' Public Meeting with Councillors

Wednesday, 24th June 2015, at 11.00 a.m.
Rotherham Town Hall

A G E N D A

Item	Subject	Lead Officer/Allocated Time
1	Welcome and General Introduction.	Commissioner Myers 11.00 - 11.10
2	<p>Commissioners – Progress to Date.</p> <p>Each Commissioner's progress report is attached:-</p> <p><i>Commissioner Sir Derek Myers (Pages 1 – 10) (Including Roadshow Timetable and how Executive Authority might be returned to Elected Members in Rotherham MBC)</i></p> <p><i>Commissioner Stella Manzie (Pages 11 – 16)</i></p> <p><i>Commissioner Malcolm Newsam (Pages 17 – 19)</i></p> <p><i>Commissioner Julie Kenny (Pages 20 – 22)</i></p> <p><i>Commissioner Mary Ney (Pages 23 – 26)</i></p> <p><i>Record of Decisions (Pages 27 – 36)</i></p> <p><i>Each Commissioner will speak for a few moments to talk through their area of work and progress to date.</i></p>	All Commissioners 11.10 – 11.35
3	Questions from Elected Members.	11.35 – 11.55
4	<p>Party Leaders – Next Steps.</p> <p>The Leader will give a verbal progress report at the meeting.</p> <p><i>Each of the Party Leaders will talk about what they are doing to improve the Council.</i></p>	Party leaders 11.55 – 12.10
5	Questions from Commissioners/Elected Members.	All 12.10 – 12.25
6	Budget – Presentation by Stuart Booth.	Stuart Booth 12.25 – 12.40
7	Public Question Time.	Commissioner Myers to facilitate 12.40 -12.55
8	Close.	13.00

Lead Commissioner Sir Derek Myers

Report to Commissioners' Quarterly Public Meeting, 24th June 2015

As Lead Commissioner I have a responsibility for the total pattern of intervention, and for specific improvements to ensure healthy democratic leadership and accountability.

The Commissioners' mission is:

To help the Council secure a safe environment for children and ensure good, sustainable services and regulation such that healthy democratic leadership and accountability can be restored.

Within the Commissioners' mission statement, I lead for the following areas:

- *A healthy local democracy, well-prepared to take back responsibilities and accountabilities, probably in stages. (Mission outcome 11)*
- *The full range of powers and accountabilities restored. Two Government departments will need to be convinced. (Mission outcome 12)*

I have set out to work on five areas which will help the Council move forward and enable a return to healthy democratic leadership and accountability:

1. Ensure the overall programme for intervention is well led, coherent, efficient and not wasteful of Rotherham taxpayers' funds.

- 1.1 Commissioners are entitled to fees and their legitimate and evidenced expenses. All payments are now on the Council's website but in fact no claims were made or paid until the end of May.
- 1.2 This intervention is unprecedented. This meant that ways of working with Councillors had to be designed, consulted on and finalised.
- 1.3 The Commissioners have adopted a target of winning extra funds for local use, to seek to at least, compensate for their costs.

2. Ensure the Council has a refreshed Vision for its future work, based on recent discussions with a cross section of local people.

- 2.1 The Leader of the Council, supported by Commissioners and staff has started a series of 21 roadshows to meet local groups and by using voting technology, to find out a lot about how these groups think about future priorities and about the future of their borough. By the date of the meeting some eleven sessions will have been completed – see attached schedule at **Appendix A** for further information. Opposition Party Councillors get the chance to replicate these discussions on Monday, 6th July. The Majority Labour group of Councillors have a session on the 27 July.
- 2.2 These views will inform the description of the Council's future intent but not bind it as it is impossible to guarantee those reached are fully representative. However the intention is to gain a sample amounting to over 1000 local views.

- 2.3 The Vision statement will inform the multi-agency Community Strategy which is due to be refreshed by 1st April 2016.
- 2.4 The Vision Statement will be put to a suitable meeting of Councillors around the end of the year for discussion and adoption.
- 3. Ensure the Council has a longer term Financial Strategy, linked to its refreshed Vision.**
- 3.1 The Council will likely face further erosion of its grant base. If it can accelerate local housing and business growth it might earn more. Otherwise it faces demanding budget decision-making.
- 3.2 This will be easier if overall priorities are clearer.
- 3.3 A budget forecast report is elsewhere on the Commissioners' meeting agenda today.
- 3.4 We will expect to bring forward such a refreshed Medium Term Financial Strategy in the first quarter of 2016.
- 4. Play a part in the creation of healthier systems of local leadership and accountability, suitable to receive back the powers taken over by Commissioners in February 2015.**
- 4.1 Rotherham needs to deliver the Improvement Plan agreed by the Council on the 22nd May. Progress on this will pave the way for the restoration of normal powers and responsibilities.
- 4.2 On 8 May some 16 new Councillors were elected and together with those Councillors with longer service will need to power the Council forward. It is a particularly important time for Scrutiny to set even higher standards of working; for the Planning, Audit and Standards Committees to continue their important work to very high standards and the Advisory Licensing Board to get used to the execution of the new Licensing Policy. Area Assemblies must continue to flourish.
- 4.3 Work in this current period includes:
- a. Work to agree a new Local Code of Political Conduct, to augment the national code and signal a new determination by all Councillors to work both in Party Groups and together to maximise the Council's efforts.
 - b. The mobilisation of Preparation Training for potential candidates for 2016 elections.
 - c. Discussion about the implications of the proposed Protocol, which sets out how restoration of powers to Executive Councillors will be considered (**see Appendix B**).
- 5. Ensure the two Secretaries of State and their civil servant advisers are well informed and satisfied with the progress of the intervention.**
- 5.1 Commissioner Malcolm Newsam is keeping the Department for Education informed about progress in Children's Services. I have held regular meetings with civil servants at the Department for Communities and Local Government.
- 5.2 The London Borough of Tower Hamlets has been subject to Directions during the same period as Rotherham and in that case those Directions have had to be

amended and strengthened. No such adverse variation has been relevant in Rotherham.

- 5.3 The senior Civil Servant responsible for the Rotherham Directions will be present at the meeting.
- 5.4 The next formal progress report to Government from Commissioners is due end August 2015.

Sir Derek Myers
Lead Commissioner
1st June 2015

ROADSHOW TIMETABLE

May 26, 2015

Organisations	Venue	Date	Time	Key Contact & RMBC Contact	Commissioner & Leader Attending	Staff Attending	IT & Comms Support Attending	Partner Rep. Attending	Equipment/ Additional Costs
1. Kimberworth Park over 50's group	Chislet Centre	Thursday 28 th May,	10am-12pm	Denise Butterell (key contact) A. Munir (RMBC)	Sir Derek The Leader	Z Saleem C Haywood E Hodgson M Crompton A Munir	A Cooke D Manchester T	J Wheatley (Chief Exec VAR)	Transport costs – Venue, refreshments
2. SYFR Cadets/ Other Cadets	Fitzwilliam Rd Station	Monday 1 st June	5pm-7pm	Phil Shillito (key contact) C. Haywood (RMBC)	Sir Derek The Leader	C Haywood E Hodgson L Robinson	A Cooke T Middleton (IT)	J Wheatley (Chief Exec VAR) I Thomas (RMBC)	refreshments
3. Wilmott Dixon - Staff	Bradmarsh	Tuesday 2 nd June	11am-1pm	Leigh Garbutt (key contact) C. Haywood (RMBC)	Sir Derek The Leader	C Haywood E Hodgson W Akhtar	S Fawley C Hayes (IT)	P Shillito (SYF&R)	TBC
4. Mosque (men & women)	Ridge Road Mosque	Wednesday 10 th June	2pm-4pm	Nizz Sabir (key contact) W. Akhtar (RMBC)	Sir Derek The Leader	C Haywood Z Saleem E Hodgson K Rodgers W Akhtar	A Cooke (IT)	Supt. P McCurry (SYP)	TBC
5. Voluntary Action Rotherham (VCS)	The Spectrum	Thursday 11 th June	10am-12pm	Janet Wheatley (key contact) C. Haywood (RMBC)	Sir Derek The Leader	C Haywood E Hodgson M Crompton K Rodgers	C Hayes (IT)	J Wheatley (Chief Exec VAR) S Booth (RMBC)	TBC
6. Councillor Session - Parish	The John Smith Room	Thursday 11 th June	2pm-4pm	Paul Griffiths (key contact) Zafar Saleem (RMBC)	Sir Derek The Leader	Z Saleem C Haywood P Griffiths M Crompton	C Cheetham (IT)	Karl Battersby (RMBC)	TBC
7. Rotherham College Dinnington	Dinnington Campus	Monday 15 th June	1pm-3pm	Cath Mollart (key contact) C. Haywood (RMBC)	Mary Ney The Leader	C Haywood E Fisher E Hodgson	S Fawley (IT)	G Alton (CEO RCAT) L Barnett (Chief Exec RHFT)	Room hire refreshments

ROADSHOW TIMETABLE

May 26, 2015

Organisations	Venue	Date	Time	Key Contact & RMBC Contact	Commissioner & Leader Attending	Staff Attending	IT & Comms Support Attending	Partner Rep. Attending	Equipment/ Additional Costs
8. The Chamber (local business)	Genesis Business park	Tuesday 16 th June	2pm-4pm	Andrew Denniff (key contact) Carole Haywood (RMBC)	Sir Derek The Leader	C Haywood M Crompton K Rodgers	C Hayes (IT)	A Denniff (Chief Exec Chamber of Commerce) Chief Supt. J Harwin (SYP)	TBC
9. Thurcroft Big Local	Gordon Bennett Memorial Hall	Tuesday 16 th June	5pm-7pm	Julie Barnett (key contact) A.Munir (RMBC)	Sir Derek Deputy Leader	Z Saleem E Fisher E Hodgson M Crompton	C Cheetham (IT)	Chief Supt. J Harwin (SYP) J Wheatley (CE VAR)	Purchase refreshments and hand out – additional staff needed
10. Rotherham College Town Centre	Town Centre Campus	Wednesday 17 th June	1pm-3pm	Cath Mollart (key contact) C.Haywood (RMBC)	Sir Derek The Leader	C Haywood E Hodgson/ K Rodgers M Crompton	A Cooke (IT)	Supt. P McCurry (SYP)	Layout – Studio Theatre
11. SYFR Firefighters	Fitzwilliam Rd., Station	Tuesday 23 rd June	3pm-5pm	Phil Shillito (key contact) C.Haywood (RMBC)	Stella Manzie Deputy Leader	C Haywood E Hodgson W Akhtar	D Manchester (IT)	Supt. P McCurry (SYP) C Edwards (CEO CCG)	Layout - Rows
12. SYFR Primary Pupils Year 6	Lifewise Centre - Informal	Wednesday 24 th June	2pm-4pm	Phil Shillito (key contact) C.Haywood (RMBC)	Sir Derek The Leader	C Haywood E Fisher? E Hodgson L Robinson	S Fawley (IT)	TBC	Meet with host to adapt voting questions
13. Aughton Early Years Centre	Aston Parish Hall - TBC	Thursday 25 th June	3:30-5:30 pm	Carole Johnson (key contact) M.Crompton (RMBC)	Julie Kenny The Deputy Leader - TBC	A Munir E Fisher M Crompton	S Fawley (IT)	Chief Supt. Jason Harwin (SYP)	Venue / Purchase and serve Tea and coffee
14. Morrison Mears	Boardroom, Thames Works	Monday 29 th June	2:30pm - 4pm	Diane Keay (key contact) A.Munir (RMBC)	Sir Derek The Deputy Leader	Z Saleem M Crompton A Munir	C Cheetham (IT)	K Battersby – To check if still available	Style of room? Numbers?

ROADSHOW TIMETABLE

May 26, 2015

Organisations	Venue	Date	Time	Key Contact & RMBC Contact	Commissioner & Leader Attending	Staff Attending	IT & Comms Support Attending	Partner Rep. Attending	Equipment/ Additional Costs
15. Councillor Session - Opposition	The John Smith Room	Monday 6 th July	3pm-5pm	Caroline Webb (key contact) Zafar Saleem (RMBC)	Mary Ney The Leader and Deputy Leader	Z Saleem C Webb E Fisher M Crompton	C Cheetham (IT)	Chief Supt. J Harwin (SYP) K Battersby (RMBC)	Cost for venue and refreshments
16. Wentworth North & South	Rawmarsh CSC	Monday 13 th July	11pm-1pm	Julie Collie (key contact) A.Munir (RMBC)	Mary Ney The Leader and Deputy Leader	Z Saleem E Fisher L Robinson E Hodgson A Munir	D Manchester (IT)	L Barnett (Chief Exec RHFT) C Edwards (CEO CCG)	TBC
17. Rother Valley South	Dinnington Resource Centre	Thursday 16 th July	2pm-4pm	Nicola Hayes (key contact) A.Munir (RMBC)	Sir Derek The Leader	Z Saleem E Fisher E Hodgson A Munir	S Fawley (IT)	Chief Supt. J Harwin (SYP) K Battersby (RMBC)	Venue / Tea and Coffee
18. RMBC Staff	Wath Library	Monday 20 th July (SH)	2:30-4:30 pm	E Fisher (key contact) T Parkin (RMBC)	Sir Derek The Leader	E Fisher T Parkin M Crompton	D Manchester (IT)	K Battersby (RMBC)	
19. Todwick church	Todwick Church Hall, Lindleys croft	Tuesday 21 st July (SH)	1pm-3pm	Rev Vicky Camber (key contact) Waheed Akhtar (RMBC)	Sir Derek Deputy Leader	C Haywood Z Saleem? E Hodgson K Rodgers	S Fawley (IT)	Chief Supt. J Harwin (SYP) S Booth (RMBC)	
20. Councillor Session – Majority Party	The John Smith Room	Monday 27 th July (SH)	3:30-5:30 pm	Caroline Webb (key contact) Zafar Saleem (RMBC)	Mary Ney The Leader	Z Saleem C Webb C Haywood M Crompton	C Cheetham (IT)	Chief Supt. J Harwin (SYP) K Battersby (RMBC)	

ROADSHOW TIMETABLE

May 26, 2015

Organisations	Venue	Date	Time	Key Contact & RMBC Contact	Commissioner & Leader Attending	Staff Attending	IT & Comms Support Attending	Partner Rep. Attending	Equipment/ Additional Costs
21. RMBC Staff	Riverside Gallery	Tuesday 28 th July (SH)	11pm-1pm	E Fisher (key contact) T Parkin (RMBC)	Sir Derek The Leader and Deputy Leader	E Fisher T Parkin L Robinson E.Hodgson C Haywood	C Hayes (IT)	TBC	

Additional Two Potential Dates in diaries – if additional sessions required.

22. Additional	TBC	Friday, 10 th July	10 am – 12 pm		Julie Kenny The Leader				
23. Additional	TBC	Friday, 17 th July	10 am – 12 pm		Sir Derek The Leader and Deputy Leader				

HOW EXECUTIVE AUTHORITY MIGHT BE RETURNED TO ELECTED MEMBERS IN ROTHERHAM MBC

1. This paper seeks to discuss how we might approach a staged return to the restoration of Executive authority to Councillors in Rotherham MBC, as part of the Commissioner intervention.

The Commissioners' Mission:

2. This has been agreed by Commissioners as *"To help the Council secure a safe environment for children and ensure good sustainable services and regulation such that healthy democratic leadership and accountability can be restored."*
3. This might imply there should be no restoration until "sufficient" progress has been made to secure a safe environment for children and Rotherham has good sustainable services. This might be an improvement journey of at least two years.
4. However Mr Pickles' statement to the House suggested that some services could be restored before others and that there should be a review *"as soon as practicable after the date of these directions and every three months thereafter of whether it would be appropriate for the exercise of a function to be returned to the Authority."*
5. This needs to be read alongside the definition of the reasons for the intervention:
 - "...delivering improvements in services and outcomes for the people of Rotherham".
 - *"To rebuild the governance capacity of the Authority, addressing the deep seated culture of poor governance and leadership;*
 - *To restore public trust and confidence in Rotherham by putting an end to any of the Authority's activities, practices and omissions which are, or risk being, not compatible with the best value duty.*
 - *To secure as soon as practicable that all of the Authority's functions are exercised in conformity with the best value duty thereby delivering improvements in services and outcomes for the people of Rotherham."*
6. The nub of this is the previous Secretary of State's apparent view that although the Casey report found the culture, systems and leadership of the Council were badly flawed, the Council might be good enough to run some things and given the dramatic nature of the stripping of executive powers then "roll-back" (to use his term) could commence quickly (my word).
7. It might be obvious to both Councillors and the Commissioner team that changing culture and systems takes time.
8. However we need to do our thinking because a question the public and Councillors might reasonably ask is: **"What do we have to do to get our powers back?"**.
9. This paper deals with the restoration of full executive responsibility. This will need to include:-

- (i) “Leadership” – the chairing of multi-agency, officer or Member meetings which set direction or check progress.
 - (ii) Accountability – unambiguous public definition that a Councillor or Councillors is/are responsible for a particular service.
 - (iii) Representation – participating in activities external to the Council that deploy the Council’s influence.
 - (iv) Decision making – making formal decisions on officer advice, but informed by other considerations (including for Members, local knowledge, political principle and previous political commitments).
10. Commissioners agree that a staged transfer back to normal democratic leadership and accountability should gradually increase expectations of “leadership” and “representation”. In many areas this part of restoration has started but will need to be progressive as Members of the Advisory Cabinet and the new Chair of Licensing are new to their posts and inexperienced.
11. Over time we think decision making can be more shared between Commissioners and (advisory) Cabinet Members with a position nearer the end of intervention where Commissioners only intervene in circumstances where they judge a proposed decision is wholly wrong or unreasonable.
12. Similarly accountability can be shared but to avoid any ambiguity, accountability for decision making cannot be confused. The public and scrutiny Councillors must know who made every decision and the decision maker must be prepared to give an account.
13. In the sequence below we use the term “full restoration” to mean the transfer back to executive Councillors and the Licensing Committee of the full set of powers and responsibilities (i) - (iv) as set out above. All staged progress up to such a full restoration we term “progressive restoration”.

Some pre-conditions for full restoration?

14. The Commissioners think there are some pre-conditions we might say ought to be in place before ANY restoration:
- A stable Administration, not immediately at risk of losing a majority.
 - An Administration free from conduct issues.
 - With leading councillors who are demonstrably competent, in good standing.
 - In a Council with an agreed Improvement Plan.
 - Where leading councillors and any major party Group have committed to formal development activities.
 - Where a new local political Code has been agreed to regulate political behaviours.
 - When there has been no outlier behaviour evident for at least 9 months (beginning 27th February 2015).

15. We might then apply certain tests:

- Is there an area of operations that commissioners are confident is adequate or better, with competent officer leadership, in whom we have a well founded belief that they can work well with Members?
- Are commissioners satisfied that scrutiny of this function will be handled well?
- Are commissioners satisfied that there is a development/service plan for this area which Members and Officers will pursue?
- And that a sufficient performance framework exists for the area such that progress/ outcomes/ deliverables can be monitored?

16. Finally we might apply certain sign-offs:

- Do Councillors want to take this function back?
- Do Councillors commit to the mixed Councillor/Commissioner model that might result?
- Does the Expert reference group agree the proposition for restoration is sound and credible?
- Does a reference group of residents agree the proposition for restoration is sound and credible?
- Are Commissioners as a team ready to transfer responsibility?
- Do the relevant Secretaries of State agree?

17. If we were to adopt this set of processes we will need to secure an expert group (potentially some part of the LGA Improvement Board) and a Residents' group (perhaps building on the independent members of the Standards Committee).

Sir Derek Myers
Lead Commissioner
Rotherham MBC

Commissioner and Managing Director Stella Manzie

Report to Commissioners' Quarterly Public Meeting, 24th June 2015

As Commissioner and Managing Director, my role is on the one hand to act as the Council's lead operational manager (the functions which would normally be fulfilled by the Chief Executive), and on the other, to exercise Executive Cabinet powers in relation to Adult Social Care, Culture, Leisure and Heritage, Education, Environment, Health and Well-being and Housing Services (other than strategic regeneration). In both these roles I have worked closely with the Leader of the Council Cllr Christopher Read and Lead Commissioner Derek Myers.

Within the Commissioners' mission statement, I lead for the following areas:

- *A well-performing council. Reviewing and strengthening other services; ensuring a deliverable forward strategy; a productive working culture. (Mission outcome 6)*
- *A successful Improvement Plan. Others care about Rotherham's progress. We want to ensure credible, honest progress is recognized. (Mission outcome 7).*
- *Integrated Health and Social Care. Ensuring good care and a high quality health service within available budgets. (Mission outcome 9).*

My report is grouped under the three outcomes I lead.

1. A well-performing council. Reviewing and strengthening other services; ensuring a deliverable forward strategy; a productive working culture. (Mission outcome 6)

1.1 Commissioners having been appointed with a specific role for the Managing Director Commissioner, it was important for me to establish key management routines and standards and ensure the authority continued to deliver day to day services uninterrupted, while at the same time taking steps to improve standards and practice. In doing this I was taking over from Interim Chief Executive Jan Ormondroyd who had held the authority together during a period of extreme disruption and instability. In my day to day operation, I have worked closely with the Leader of the Council, Cllr Christopher Read and the lead Commissioner Sir Derek Myers.

1.2 All the actions I have taken have been designed to create an improved working culture by:

- Establishing higher quality standards in day to day processes
- Emphasising the importance of the Council workforce together as a single organisation.
- Injecting pace and energy where required
- Reinforcing the understanding of the impact of democratic local politics on issues (even though we as commissioners are not acting party politically)

- Tackling blockages to efficient working
- Continuing to get the day to day business of the council done and make progression some strategic issues.

1.3 I have drawn attention repeatedly to the dictionary definition of the word “corporate” (acting as one body).

Day to day management arrangements

- 1.4 I have adapted the existing Strategic Leadership Team operational arrangements to make them more effective e.g. weeks alternated with formal meeting with papers and short information exchange meetings, to ensure decent quality of papers and time to plan, manage and deliver commitments.
- 1.5 I have introduced arrangements for all the most senior managers (Strategic Directors and Directors) to meet together regularly to discuss the authority’s progress and how they are contributing to it.
- 1.6 I have adapted existing meeting arrangements for senior middle managers (known as M3s) led by me and Strategic Directors to ensure purposeful meetings linked to the day to day management and improvement and culture change agenda – key messages, all part of getting managers in different parts of the organization to see themselves as part of a single local authority.

Communication with the workforce

- 1.7 I have either reinforced or introduced a series of mechanisms to improve communication of the Council’s objectives, in particular at a time when Commissioners are in place. In doing so I have emphasised the importance of supporting efforts to improve children’s services and the need to improve the Council’s practice overall. These mechanisms have included:
- Continuing the weekly email Management brief started by the interim Chief Executive
 - Reintroducing a hard copy newsletter Take 5, directed at staff who are not “screen – based” in their day to day work
 - Maintaining visibility and encouraging approachability towards the most senior manager of the Council through a series of face to face discussions – see below
 - Visits - coverage of every floor of Riverside House by 19th June; Hellaby Depot drainage, green waste; Oak Lane grounds maintenance
 - A rolling programme of staff briefings on the Improvement Plan, Organisational Review and staff feedback in different locations – e.g. Riverside House, Swinton, Hellaby depot,
 - Face to face meetings with specific groups affected by reorganisation proposals e.g. Democratic Services, Communications and Marketing.

Decision-making and quality assurance

- 1.8 I have intervened in relation to standards of complaint handling and responses sent to the public and MPs – there is a central co-ordination function in relation to complaints – through its manager I have been working to establish new quality standards both from them and from the generators of complaint responses within services. Very shortly there will be thematic reports linked to improvement of services.
- 1.9 There is a constant process of challenge of the standard of decision-making reports to myself and commissioners and as if the papers were reporting to Elected Members. Advisory Cabinet Members in the areas for which I am taking executive decisions are contributing to this process very helpfully and effectively. The standard of information and presentation of reports is improving but is still not at the right standard. This is linked to the review of report structures in the Improvement Plan.

Establishing a more corporate approach to the handling of the corporate budget – making process

- 1.10 Commissioner Myers has taken the lead in the framework and approach to the budgeting process and my support to him in this has been to seek to ensure that there is a proper transparent corporate approach not just led by Finance but with proper input from services manifested in a corporate working group supporting the process and ensuring transparency of the impact overall on the organisation and facilitating better advice to Commissioners and Elected Members.

Principles of performance management

- 1.11 Following the analysis in the Casey report, that in the previous year only 62% of appraisals (known as PDRs) had been completed in the authority, in conjunction with HR colleagues we have put in place a major drive towards increasing completion of individual PDRs by managers. This does not of course guarantee quality, but completing the appraisals and making them an expectation, is the first step towards high quality performance management.
- 1.12 The next important steps in this process will be the creation of a vision for Rotherham, being led by the Leader of the Council and Commissioner Myers which will provide the focus for performance and achievement, and the creation of a Corporate Performance Framework which will provide the framework of performance measures (qualitative and quantitative) against which to measure progress.
- 1.13 While the headings set out above cover a number of key aspects of day to day working on which we have embarked, the reference in Outcome 6 to “reviewing and strengthening other services” will be picked up in the sections of the Improvement Plan described below, which relate to

“health checks” for most services across the Council, to ensure general effectiveness.

2. A successful Improvement Plan. Others care about Rotherham’s progress. We want to ensure credible, honest progress is recognised. (Mission Outcome 7)

2.1 As indicated by the Secretaries of States in their directions, the corporate Improvement Plan, a sister plan to the already existing Children and Young People’s Improvement Plan was completed and sent to the Secretaries of State for Communities and Local Government and for Education on 26th May 2015, three months from the appointment of the Commissioners. This was a major piece of work. Progress on some of the tasks within the plan has already begun and now the real focus is on implementation of the whole plan against the timescales it sets out. The plan is available on the Council’s website.

2.2 The four themes under which actions are grouped, are:

- Inspirational political and managerial leadership
- Robust governance, decision-making and performance management
- Culture of excellence and outstanding implementation
- Strong, high impact partnerships.

2.3 The headline outcomes which the Plan is using for working purposes prior to the agreement of an overall vision are:

- Rotherham is a child – centred Borough where young people are supported by their families and their community and are protected from harm
- A place where there is trust and confidence in the Council and how it takes its decisions
- A well-run, aspirational and high –performing council, turning strategies into actions which make a difference
- Purposeful partnerships engaging well with Rotherham’s citizens.

2.4 The Plan sets out timescales and responsibilities and a series of mechanisms for measuring success and impact. These now need to be linked specifically to the objectives. Progress will be reported to a governance board made up of the Leader of the Council, a small group of Elected Members and Commissioners other than myself. Of course progress generally will need to be reported to the Secretaries of State on agreed timescales. It will be critical to make significant progress by the time of the all-out elections in 2016.

2.5 One of the key elements of the Improvement Plan has been the production of an organisational review to make sure sufficient senior staff, including a new Chief Executive, can be recruited to take the organisation forward. This was agreed by Rotherham’s Council on 4th

June and will now be implemented in stages as part of the Improvement Plan.

3. Integrated Health and Social Care. Ensuring good care and a high quality health service within available budgets (Mission Outcome 9)

Installing operational arrangements

- 3.1 At the time of the Commissioners' arrival there no Strategic Director responsible for Adult Social Care and the key next level down postholder, Director of Adult Social Care, was moving to a promotional post in another local authority. Therefore the most urgent task was to appoint an Interim to be the most senior responsible for Adult Social Care. This was done, with an experienced senior social care and health leader and adviser arriving in April. He is reviewing the structure and operation of Adult Social Care and has already contributed his views on the high level structure to the overall Organisational Review mentioned under the Improvement Plan.

Governance of the Health and Well-being Board

- 3.2 Significant progress has been made on this by Advisory Cabinet Member Cllr Roche and myself, in conjunction with Dr Julie Kitlowski(Chair) and Chris Edwards (Chief Executive) of Rotherham Clinical Commissioning Group (CCG). The Board itself had a very helpful session in March to look at its governance and how it operated and agreed a range of measures designed to get the balance between the Board having a governance link to the Council but with all the essential characteristics of a high – functioning partnership body. Symbolic measures of this have been the decision to vary the venues for the Board meetings away from only Council venues to having the Chair of the Board being the Cabinet Member for Health and Well-being, but the Vice – Chair working in close collaboration, being the Chair of the Clinical Commissioning Group. A very helpful joint meeting has taken place to decide the detail of how this will actually work.

Operation of the Health and Well-being Board including production of new strategy

- 3.3 The Board is now working on producing a new strategy which gives the proper place and emphasis to children and young people where previously it did not. There is a lot more work to be done on this but the target date for completion is the end of September and other Commissioners and Advisory Cabinet Members will be engaged in that process.
- 3.4 An example of effective operation of the Health and Well-being Board was the practical and moving special meeting on 18th May receiving an independent report on suicide and self-harm and looking at the Borough's Suicide Prevention Plan and Community Response Plan. The meeting

took place in public and involved parents whose sons had committed suicide, who contributed bravely and effectively to the discussion. There had been considerable input from local Elected Members Councillors Ellis, Hoddinott and Read who had raised the alarm a few years' ago, when a number of suicides and self-harm incidents had taken place. In more recent times there has been good collaboration between the Strategic Director of Children and Young People's Services and Acting Director of Public Health, and Advisory Cabinet Members Roche and Watson in preparation for the meeting.

Improving joint working between Adult Social Care and Health

- 3.5 It has been acknowledged by both Adult Social Care and health colleagues that historically there have been tensions sometimes caused by personalities, sometimes by history and practice. There is however a committed resolve to changing that situation. There is already a scheduled session for the senior teams and Advisory Cabinet Member and Chair to discuss the longer term strategic direction of the Better Care Fund as well as a number of discussions on day to day services. This will need to be progressed further as changes take place in the management of Adult Social Care Services by the Council.

Conclusion

The steps set out in this report are foundation steps after three months of Commissioner activity, in some cases very basic but important. There is extensive work which needs to be done and the length of time taken to achieve real cultural change cannot be under-estimated. However progress is being made and many staff are welcoming the changes which have been made and are committed to doing everything possible to increasing the Council's performance. I look forward to being able to report future positive progress.

Stella Manzie CBE
Commissioner Managing Director

Children's Social Care Commissioner Malcolm Newsam

Report to Commissioners' Public Meeting, 24th June 2015

As Commissioner with responsibility for Children's Social Care I have the lead for the following areas:

- *Children will grow up in a safe environment. We will ensure a creative strategy is delivered that includes prevention, detection, and high quality care alongside a robust enforcement approach. (Mission outcome 1)*
- *Good, reliable children's care services, well managed within agreed resources. (Mission outcome 2)*
- *Survivors of child sexual abuse or exploitation will have access to a good range of multi-agency support services (Mission outcome 3)*

To support a focussed approach to improving Children's Social Care Services I have articulated seven key priorities. This report illustrates the progress made by the Council so far:

1. Strengthen the arrangements for screening through the introduction of a Multi-Agency Safeguarding Hub

1.1 As documented by Ofsted, the arrangements to receive work into the service were chaotic, uncoordinated and dangerous. I laid down the challenge to partners to put in place a Multi-Disciplinary Safeguarding Hub by April 2015 to ensure effective multi-agency screening of all incoming work. I am grateful for the commitment of all staff in the Council and its partners who successfully met this deadline. Particular mention needs to be made of the commitment of South Yorkshire Police who had to overcome significant obstacles to achieve this in the required timescale including the relocation of several officers. Not unusually, the new arrangements still need to be embedded but our approach is immeasurably more secure and recent audits of practice have validated this.

2. Put in place sufficient social workers to ensure caseloads are manageable across the service

2.1 The Council has made a significant investment in additional social workers and has been successful in attracting some high calibre staff. Caseload sizes which were previously too high have now been considerably reduced and in most areas of the service are manageable. This has led to a demonstrable improvement in the quality of practice and recording. Nonetheless, I remain concerned that the Council is over reliant on temporary agency social workers and a more compelling approach to recruitment and retention is required. I am not confident that the salary scales in Rotherham are sufficiently competitive and this is being reviewed urgently.

3. Clear up the backlog of out of date assessments and ensure that assessments are completed in a timely fashion

- 3.1 By the end of February 2015 there were over 300 assessments that had extended beyond the statutory guideline of 45 days. By the beginning of June this number had been reduced to 18 and all of these were only overdue for a few days. More importantly the performance on the timely completion of assessments is outstanding with 98% of assessments being completed in 45 days. More impressively 88% were completed in 35 days. This allows managers time to quality assure the assessment and ask for additional issues to be explored if that is required

4. Recruit to a permanent senior and middle management structure

- 4.1 The Council moved swiftly to agree a senior and middle management structure. This will put greater senior capacity into Commissioning and Early Help while allowing more focus on Safeguarding. These posts are currently going through the appointment process but it has become clear that in this instance also Rotherham's salary scales are not sufficiently competitive and we will not successfully fill all the required positions. I have asked for this situation to be reviewed urgently.

5. Strengthen the specialist team for investigating Child Sexual Exploitation and put in place strong strategic and operational leadership of CSE

- 5.1 Significant progress has been made in putting in place improved operational and strategic arrangements for the management of Child Sexual Exploitation. A new multi-agency team, the Evolve Team, has been set up as a dedicated child sexual exploitation team working with young people and children who are at risk of Child Sexual Exploitation (CSE). This new unit replaces the previous co-located arrangements which were ineffective. There are now four full time suitably experienced social work practitioners in place with another appointed and due to start in July. These staff are working alongside Barnardo's project workers, family support workers, police officers and a safeguarding nurse. There are now more robust multi-agency working protocols in place and these are demonstrating greater effectiveness in the joint approach to operations. Alongside this, the Local Safeguarding Children Board is leading on the development of a refreshed strategy to articulate the way forward in tackling Child Sexual Exploitation. I have also set up an Adult Survivors Board to oversee the expansion and re-commissioning of effective services to survivors.

6. Ensure all children in need, children on a child protection plan and looked after children have an up to date plan focussed on outcomes and that children on caseload are visited at the required frequency by social workers

- 6.1 There has been a major drive to ensure all children have an up to date plan as this provides an essential foundation for all the work we do with families. Demonstrable progress has been made on this priority as can be seen from the table below:

Plan Type	Lowest	May 29 2015
Child Protection	73%	99%
Looked After Children	78%	95%
Children in Need	36%	87%
Pathway Plans	63%	84%

Similar progress has been made to ensure all children are visited at the appropriate frequency with 100% of Looked after Children and Children with a Child Protection Plan receiving statutory visits except where this was physically impossible (children out of the country for example)

7. Address the severe deficits in the computerised case record system as a matter of urgency and procure a replacement system

- 7.1 The Council has made rapid progress in commissioning a replacement case record system for social workers. A full procurement exercise was completed by the end of March and the formal decision to award the contract to Liquid Logic was made in April. A project manager has now been appointed and subject to detailed scoping it is anticipated that the new system will go live early in the New Year. In the meantime, significant fixes have been put in place to work round the current system to mitigate its impact, as far as possible, during this transitional period

Summary

This report lays out some of the significant steps that have been made since March 2015. Members must be in no doubt as to the scale of the difficulties within the service that are now being exposed and tackled. The steps I have outlined have, however, begun to correct the worst aspects of what was a failing service and to build the foundations for a successful recovery.

I am grateful for the support and hard work of my fellow Commissioners, Members and council officers in contributing to the progress we have made to date.

Malcolm Newsam
Commissioner for Children's Social Care
5 June 2015

Commissioner Julie Kenny

Report to Commissioners' Public Meeting, 24th June 2015

As Commissioner I am responsible for the following Mission outcomes:

- *Productive working with others. Ensuring the Council has purposeful relationships with other councils; the voluntary sector and other agencies and bodies that can contribute to the Borough's ambitions as expressed in the Rotherham Growth Plan, the Housing Growth Plan 2015 – 2020 and the Local Plan (Mission outcome 8)*
- *A growing local economy. Ensuring the Borough's own efforts and work with others increases the number of good jobs and housing opportunities (Mission outcome 10)*

To support a focused approach to building partnerships and growing the economy I have provided updates against key areas. The report illustrates the progress made by the Council so far.

1. Productive working with others. Ensuring the Council has purposeful relationships with other councils; the voluntary sector and other agencies and bodies that can contribute to the Borough's ambitions as expressed in the Rotherham Growth Plan, the Housing Growth Plan 2015 – 2020 and the Local Plan (Mission outcome 8)

- 1.1 I have continued to forge strong and purposeful relationships with others, including Councils, Voluntary Sector and Other Agencies.

LEP Combined Authority Meetings

- 1.2 I have attended these meetings and briefings with the Leader of the Council. The position that Rotherham has within the LEP network is one of purpose and growing strength and one which can be built upon to influence the growth of the Rotherham Advanced Manufacturing Park. I believe this has led to effective working with neighbouring authorities and partners.
- 1.3 I have held meetings with the Business Sector via the Chamber of Commerce, met many in the Voluntary Sector, Town Centre retailers and held a business dinner with the larger businesses and influencers within Rotherham. All of these meetings have had the aim to listen to the voice of business and strengthening that voice within Rotherham - be it Small, Medium or Large businesses, social or voluntary businesses - they all contribute to the success of Rotherham and their voice deserves to be heard. I have attended the Rotherham Economy Board where the RMBC Growth Plan was discussed and accepted.
- 1.4 We now proceed to the implementation of the Growth Plan. The Growth Plan is very ambitious and set out challenging targets.

We want to:

- Grow existing and developing new business
- Develop skills for employment and progression
- Ensure we have inclusion, well-being and employment
- Create employment land and business premises
- Create Housing to support a growing workforce population
- Create a vibrant and diverse Town Centre
- Ensure maximum benefit from our Transport infrastructure

We will:

- Create 10,000 net new private sector jobs in the next 10 years
- Help create 750 additional new businesses over the next 5 years
- Increase GVA through starting, growing and attracting businesses

1.5 I have been working on how we can go about achieving what is included within the plan.

1.6 I have held meetings regarding significant milestones within the Growth Plan including meetings to discuss:

- Forge Island
- HE Campus
- Town Centre regeneration including meeting with the Police on town centre Tactical Plan
- Land availability for redevelopment in both Housing and Industry
- Director responsible for finance to discuss available Capital Budget for major projects

1.7 I have already made some decisions upon the Local Plan, and the Sites and Policies document element of this plan is now entering an extensive reporting period before a statutory six week consultation at the end of September.

Rotherham Partnership

1.8 RMBC has been criticised for its poor partnership arrangements, but has received praise for the relationship between the CEOs of the partners. We need to improve this position and have a partnership that represents all parties in the community, allows all their voices to be heard and who work together for the future of Rotherham, its people and businesses. We need successful businesses to provide jobs, interview experience, working placements, internships, apprenticeships, mentoring etc. The future of our businesses relies on our workforce.

1.9 I have attended several meetings on the refreshed Local Strategic Partnership including the existing CEOs meetings. We propose that the refreshed partnership be known as the Rotherham Together Partnership and the draft model, terms of reference for the Partnership Group and the CEO's support

group be agreed together with the membership of the Group. This will now be presented to the Council for final approval and a potential launch in September 2015.

2. A growing local economy. Ensuring the Borough's own efforts and work with others increases the number of good jobs and housing opportunities. (Mission outcome 10).

- 2.1 I have highlighted much of my work in the Mission Outcome 8, and as the Growth Plan has been accepted it is important for us to make sure that the barriers to success are removed. We must ensure we have the Capital Investment Strategy necessary to support the regeneration of our Town and that we have good relationships with our partners to deliver on our objectives.
- 2.2 To make sure we can deliver our Growth Plan, in the next few months I intend to:
- Review the role and function of the Economy Board
 - Review the deprived neighbourhoods work
 - Review the Council's regeneration function, including funding
 - Review the skills agenda
 - Review existing arrangements for with the voluntary sector, in particular the council contracts and outputs delivered
 - Review how the voluntary sector can help us to deliver the council and boroughs ambitions
 - Consider how to encourage the voice of young people in the continuing work of the Council
- 2.3 Following these reviews and the feedback from the Roadshows we will be able to ensure that RMBC can launch a new Community Strategy at the start of 2016.

I am grateful for the support and hard work from my fellow Commissioners, Members and Council officers to enable RMBC to have achieved the progress to date.

Julie Kenny
Commissioner
11th June 2015

Commissioner Mary Ney

Report to Commissioners' Quarterly Public Meeting, 24th June 2015

As Commissioner I am responsible for the following Mission outcomes:

- *The Borough has licensing arrangements that are fit for purpose*
- *Effective working with the police to disrupt criminality, enforce robustly and take action against wrongdoers*

As well as licensing, liaising with the police and disruption of criminality (in conjunction with Commissioner Newsam in relation to safeguarding issues), my portfolio also covers the following areas of decision-making and activity:

- Community Safety.
- Safer Rotherham Partnership.
- Staff appeals.
- Anti-fraud work.

In the period since appointment at the end of February I have prioritised the following issues which I report on in greater detail below:

- Taxi licensing.
- Disruption of criminality and enforcement.
- Working with the police in relation to the impact of marches in the town.

In addition I have undertaken two staff appeals, sitting alongside members of the committee and participated in the "Views from Rotherham" Roadshows.

1. The Borough has licensing arrangements that are fit for purpose (Mission outcome 4).

Taxi Licensing Policy

1.1 Since my appointment, I have prioritised this area before wider licensing issues.

1.2 Both the taxi trade and the taxi licensing service have a poor reputation and lack of public confidence, and have been criticised in both the Jay and Casey Reports in relation to links with Child Sexual Exploitation (CSE). The government intervention specifically removed decision-making powers from the Council and placed them with the Commissioners, and I have been exercising those powers since my appointment in consultation with the members of both the Licensing Board and the Licensing Cases Sub-committee.

1.3 Line management of the service has transferred to Karl Battersby, Director of Environment and Development Services and I have been working with him to

review and improve the performance of the service. I am grateful for his work and the work of council officers in supporting me in this endeavour. There has been much to consider over a short time period, and council officers, the trade and other partners have responded to the demands made of them.

- 1.4 In the autumn of 2014 the Council undertook a consultation on a new Taxi Licensing Policy which received over 700 responses and was to be signed off at the time of the appointment of Commissioners. Since appointment, I have reviewed that draft policy which was not wholly adequate and brought forward changes in order to ensure that the bar is set high in terms of the standards expected of licence holders and that the council can be more robust in applying the 'fit and proper test'. The aim has been to seek to rebuild confidence of the public in the safety of both the service and the taxi trade by setting high standards and ensuring that those who do not meet those standards do not operate in Rotherham.
- 1.5 In producing this new policy I have met on a number of occasions with representatives of the taxi trade and with the Licensing Board. As a consequence a new policy was developed, further legal advice was obtained and another round of consultation on the new policy was held which concluded on 29 May 2015. The consultation was subject to a good amount of media interest and I undertook interviews with local radio and TV channels. 459 responses have been received. I have met again with the Licensing Board (16 June) to discuss my proposed response to the consultation with them and I hope to publish my 'minded to decision' on 29 June 2015.
- 1.6 In summary the new policy strengthens the requirements in terms of criminality, clarifies that other information will be taken into account in judging fitness, requires the availability and proscribes the use of in-cab CCTV recording, raises the bar on accountability of taxi operators, improves requirements on safety of vehicles, and sets out requirements for training including training in safeguarding, working with vulnerable people and CSE.
- 1.7 An implementation plan is being drawn up to take forward the new policy. This will include phased implementation where appropriate but will provide for application of the standards on 'fit and proper' to be undertaken immediately over a three month period and to be applied to all existing licence holders (approx. 1200). At the end of that period both the Council and the Trade will be able to say that all licence holders are at the new standard.
- 1.8 I have also met with the Magistrates Court to brief them on the policy and alert them to the potential for an impact on their workload if the number of appeals rises. The implementation will be accompanied by a Communications Strategy in order to keep the public informed as part of rebuilding confidence. I will be maintaining on going liaison with the trade as part of establishing better working arrangements with them.

Taxi Cases

1.9 In parallel with this work I have been dealing with individual taxi licensing cases. I have considered, with members of the licensing sub-committee, 25 new applications/ applications for renewal of licences and as a result awarded 5 licences . The key reasons for refusal have concerned not being a fit and proper person due to levels of and persistent criminality and dishonesty . In the same period 7 licences have been revoked and 5 of these arose due to information from the police concerning investigations related to CSE. These revocations have also been publicised so that the wider public are aware of the council's actions . At the current time there are 6 appeals lodged with the Magistrates Court awaiting hearings.

2. Effective working with the police to disrupt criminality

2.1 A first task has been to establish positive working relationships with South Yorkshire Police and I have met with the Chief Constable , the Borough Commander and other senior officers involved in public protection, public order and the PREVENT agenda. The aim is to ensure good lines of communication and working arrangements and to balance this with clarity in taking forward the Councils' views position and issues on policing matters. This includes working with Commissioner Newsam on matters relating to safeguarding and Child Sexual Exploitation (CSE). Together with the Director I am a member of the Council's Child Sexual Exploitation (CSE) governance structures to ensure we improve the Council wide support role to dealing with Child Sexual Exploitation (CSE).

2.2 As part of Commissioner Manzie's review of the management structure a new post of Assistant Director Community Safety is being created and this will improve the Council's capacity to work with the police and to co-ordinate activity across the Council. In particular the post holder will ensure that all of the Council's powers and capabilities can be deployed to deal with anti-social behaviour and criminality an issue raised in the Casey report. The post holder will be a key point of contact for liaison with South Yorkshire Police, for the flow of information between the Council and the police and for identifying the need for joint enforcement activity.

2.3 In addition, consideration is being given to a proposal for an integrated police/council Enforcement Team to deal with hot spots and targeted disruption activity. This will enable a flexible resource to be available to respond to hot spots and particular criminal or anti-social behaviours.

2.4 The Councils General Enforcement Policy has also been reviewed and consulted on and was approved by me in June. The policy applies to all regulatory activity and parking enforcement excluding planning and building

control. I have identified a lack of transparency or understanding about how this policy works in practice and in agreeing the policy, I have asked for a monitoring regime to be set up and to receive the first report at the end of July 2015. I suggest that this is submitted to a joint meeting of Commissioner Manzie's decision making meeting and my meeting with the Licensing Board.

To address the impact on the town centre of regular and repeated demonstrations from far right groups.

- 2.5 Rotherham has been the subject of repeated marches and demonstrations from far right group which impact on businesses and traders in the town centre and deter visitors and shoppers. Meetings have been held with South Yorkshire Police in order to discuss the police tactics. In public statements, we have been clear that we do not welcome this disruption to the town and whilst supporting freedom of speech we consider that Rotherham has suffered a disproportionate number of events of this type.
- 2.6 South Yorkshire Police deployed a different tactical arrangement to the demonstration held in April and were able to do this because the groups involved failed to engage with them to discuss the event and as a consequence participants were turned back at entry points. The organisers of the more recent event in May did engage with the police and the South Yorkshire Police tactics were lower key and focused on minimising impact. However, we received reports that marchers were abusive, racist and threatening to the public as well as reports that trophy dogs were taken on the march . The expected march in June has been cancelled .
- 2.7 The approach to each threatened event will be the subject of discussion with the police. In addition, I have written to the Home Secretary as an opening of a dialogue on the impact of these events on the town and highlighting that we are assembling information on the case for a potential ban for her future consideration. The Director is liaising with the South Yorkshire Police and the Home Office on this.

Looking Forward

In the next period my priorities will be:

- Implementation of the new Taxi Licensing Policy.
- Review of other licensing activity.
- Review of the Safer Rotherham partnership.
- Improving capacity for coordinating issues of community safety and enforcement, including dialogue and information flow with South Yorkshire Police and dealing with threats of marches and demonstrations.
- Health Check of the Council's anti-fraud activity.

Mary Ney
Commissioner
15th June 2015

Record of Decisions

March, 2015 to Present

Lead Commissioner Sir Derek Myers

Commissioner Stella Manzie, Managing Director

Children's Social Care Commissioner Malcolm Newsam

Commissioner Julie Kenny

Commissioner Mary Ney

**Record of Decisions undertaken by
Lead Commissioner Sir Derek Myers**

<u>Matter for Consideration</u>	<u>Date of Meeting</u>
Representations on Outside Bodies and Membership of the Council's Panels, Boards and Sub-Committees To consider and approve nominations.	10 th June, 2015
Membership on Committees, Sub-Committees and Panels To consider and approve nominations.	10 th June, 2015
Review of the Council's Minimum Revenue Provision (MRP) Profile Outlines work undertaken to review and amend the current profile for reducing the Council's underlying need to borrow (Capital Financing Requirement - CFR) through the annual Minimum Revenue Provision charge to revenue (MRP).	11 th June, 2015

**Record of Decisions undertaken by
Commissioner Stella Manzie CBE
Managing Director**

<u>Matter for Consideration</u>	<u>Date of the Meeting</u>
Commissioning Families for Change To enable contracts to be extended.	30th March, 2015
Extension to Mental Health Support in Schools MIND Contract To enable the contract to be extended.	30 th March, 2015
Rotherham Parent Funding To commission the Rotherham Parent Charter work.	30th March, 2015
Fees and Charges 2015/16 - Community Protection Services To approve the proposed fees and charges for 2015/16.	30th March, 2015
Selective Licensing - Setting the Fee To approve the proposed fee structure.	30th March, 2015
Northgate OHMS Housing System – Licenses and Support 2015/16 To approve the contract.	30th March, 2015
Libraries, Customer Services and Heritage Services – Review of Fees and Charges To approve the fees and charges.	30th March, 2015
Rudston School To consider a request for financial support.	30th March, 2015
Local Welfare Provision Future Options To consider the provision of a new crisis support loans scheme.	30th March, 2015
Pensions Prepayment To approve a pensions prepayment.	30th March, 2015
Vulnerable Persons Team To consider the development of a Vulnerable Persons Team.	16th April, 2015

Central Primary School - Add Expenditure To approve the additional expenditure.	16th April, 2015
Updated Property Search Fees To approve the proposed new fees.	16th April, 2015
Proposal to make Prescribed Alterations to Milton School To approve proposals for statutory consultation.	16th April, 2015
Proposal to make Prescribed Alterations to to Kilnhurst Autism Centre To approve proposals for statutory consultation.	16th April, 2015
Proposal to make Prescribed Alterations to Abbey School To approve proposals for statutory consultation.	16th April, 2015
Outcome of Stage 3 Complaint Panel To endorse the decision.	16th April, 2015
Love My Streets To approve the roll out of the initiative.	16th April, 2015
Local Land and Property Gazetter - Renewal of Maintenance Contract To approve the contract for support and maintenance.	16th April, 2015
Combined Authority's Economic Development Budget 2015/16 To provide additional resources to the Combined Authority.	27th April, 2015
Electoral Management Software System - Renewal of Maintenance Contract To approve the contract for support and maintenance.	27th April, 2015
Invitation to the Mayor to commemorate the Battle of the Somme in France, July 2016 To approve the invitation.	27th April, 2015
Adult Services Deferred Payments Policy To approve the fees and charges.	14th May, 2015

Removal of Local Letting Policies and New Information Sharing Protocol for Lettings To approve the new Policies.	14 th May, 2015
Application for Hardship Rate Relief To consider an application for Hardship Rate Relief.	14th May, 2015
New Discretionary Rate Relief Application To consider an application for new Discretionary Rate Relief.	14th May, 2015
British Cycling - Sky Ride Contract for 2015/16 To consider an extension to the contract.	14th May, 2015
Heritage Services - Approval of Policy Documents for Clifton Park and York and Lancaster Regimental Museums Accreditation Return To support an application for Clifton Park and the York and Lancaster Regimental Museums.	14th May, 2015
ROCC Uniclass Enterprise Service Planning System and Apex Asset Management System - Licences and Support 2015/16 To approve the contract for licencing, support and maintenance	14th May, 2015
Stage 3 Complaint To endorse the decision.	14th May, 2015
Review of Financial Inclusion - Promoting Benefit Take Up By Older Council House Tenants To consider a request for funding.	28th May, 2015
Biomass Supply Tender Report 2015 To award the contract following the tender process.	28th May, 2015
Registration Service- Fee Review To approved the proposed fees and charges.	28th May, 2015
Fenton Road, Greasbrough - Petition Requesting a Controlled Pedestrian Crossing To consider a request for road safety measures.	28th May, 2015
Proposal to make Prescribed Alterations to Milton School To give a final determination on the proposals.	10th June, 2015

<p>Proposal to make a Prescribed Alteration to the Kilnhurst Autism Resource Centre</p> <p>To give a final determination on the proposals.</p>	10th June, 2015
<p>Sustrans 'Bike It' Project Extension for 2015/16</p> <p>To approve the project extension.</p>	10th June, 2015
<p>Award of Floating Support Contracts for Housing Related Support Services</p> <p>To award the contracts following the procurement process.</p>	10th June, 2015
<p>Newport Paper Recycling Contract - Proposed Price Reduction</p> <p>To consider a proposed price reduction.</p>	10th June, 2015
<p>Waste Private Finance Initiative (PFI) Commercial Opportunities - Spare Capacity at Sub Regional Waste Plant, Wath Upon Dearne</p> <p>To consider various options to maximise the benefits of the spare capacity.</p>	10th June, 2015
<p>Strategic Acquisitions 31 Council Houses at Sawn Moor Ave, Thurcroft</p> <p>To consider the proposal to purchased further Council houses.</p>	10th June, 2015

**Record of Decisions undertaken by
Malcolm Newsam,
Commissioner for Children's Social Care**

Matter for Consideration

Date of the Meeting

Extensions and Adaptations to the Homes of Foster Carers

2nd April, 2015

To agree funds to continue to provide home extensions and adaptations for foster carers and adopters.

Improvements to ICT in Social Care

2nd April, 2015

To update on progress of the Social Care Systems Improvement Project and to report on the outcome of the recent social care system procurement exercise.

Extensions and Adaptations to the Homes of Foster Carers

12th May, 2015

To agree funds to continue to provide home extensions and adaptations for foster carers and adopters.

Swinton Lock Activity Centre

17th June, 2015

To approve funding to increase the delivery of these important services to the residents of Rotherham.

Record of Decisions undertaken by Commissioner Julie Kenny

<u>Matter for Consideration</u>	<u>Date of Meeting</u>
<p>Proposal to Change the Town Centre Events Programme during Summer 2015 Outlining a proposed change to the format of Rotherham's town centre summer events programme.</p>	1st May, 2015
<p>Adoption of a Revised Statement of Community Involvement Revised Statement of Community Involvement for how the Council consulted on the Local Plan and planning applications.</p>	1 st May, 2015
<p>Local Development Scheme Outlines an update to the Local Development Scheme which has been produced to reflect the revised timetable for publication and submission of the Sites and Policies document to Government.</p>	8th June, 2015
<p>Rotherham Growth Plan For adoption by the Council of the final version of the Rotherham Growth Plan.</p>	8th June, 2015
<p>Approval of Tender for upgrading external fabric to 93 properties in Dinnington, Rotherham To accept a tender for the upgrading works to the external envelope of 93 properties in Dinnington.</p>	8 th June, 2015
<p>Proposed Disposal of Westgate Chambers To seek approval to dispose of Westgate Chambers.</p>	8th June, 2015
<p>Approval of Tender for upgrading external fabric to 117 properties in Brampton Bierlow, Rotherham To accept a tender for the upgrading works to the external envelope of 117 properties in Brampton Bierlow.</p>	8 th June, 2015
<p>Proposed Disposal of Unit 4 Advanced Manufacturing Park To consider offers received and to seek approval for a leasehold disposal of Unit 4 Advanced Manufacturing Park.</p>	8 th June, 2015

Millfold House Disposal

8th June, 2015

Outlining proposals to dispose of Millfold House, a Council asset.

**Record of Decisions undertaken by
Commissioner Mary Ney**

Name of Report

Date of Meeting

General Enforcement Policy

3rd June 2015.

Details the consultation process, responses and presents a draft revised General Enforcement Policy for approval.